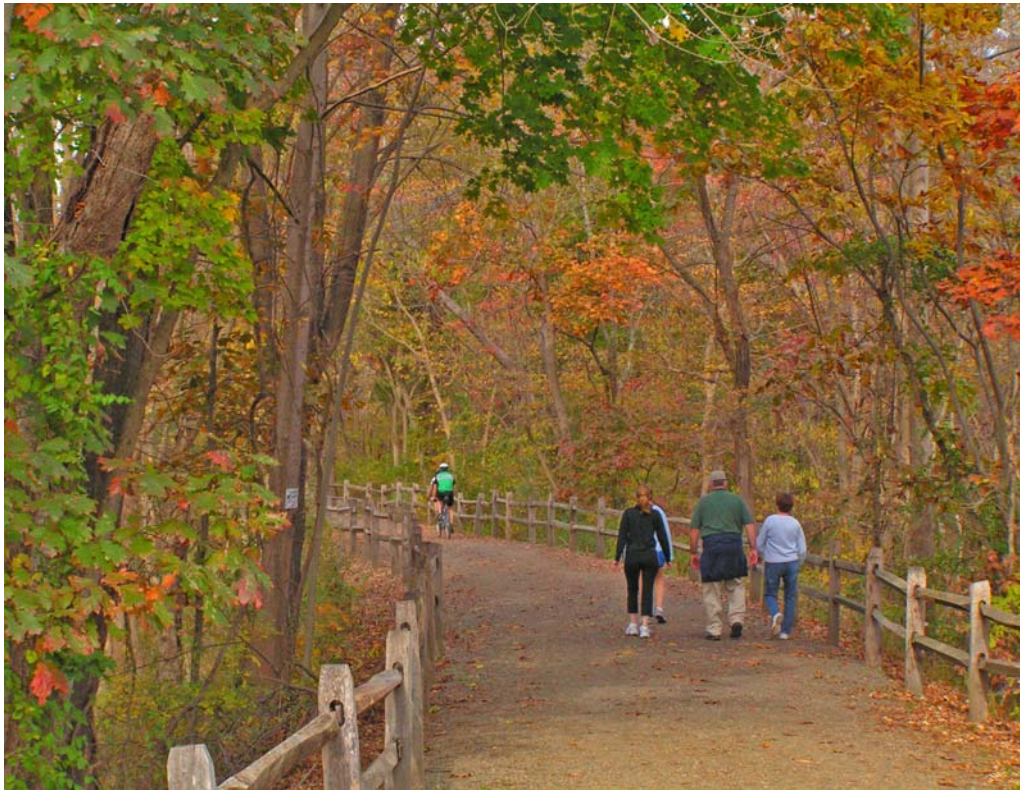


Fall 2009

Walk Into a Better You!



East Georgia College
Continuing Education
Learning for a Lifetime!

New Course Offering!

Microsoft Office 2007



Mommy & Me!



Back By Popular Demand!

Advanced Body Fit!



East Georgia College’s Department of Continuing Education gives you the opportunity to improve your computer skills, explore new careers and hobbies, and enhance your leisure time. If you do not see the courses you want or need, please let us know. Our goal is to serve you. Sign up for a class today!

**WE CANCELLED IT BECAUSE WE DIDN'T
KNOW YOU WANTED IT!**



Some excellent courses and trips with great instructors and tour leaders are cancelled when too many people wait until the last minute to register. Please avoid disappointment, don't wait, **REGISTER EARLY !!!!**



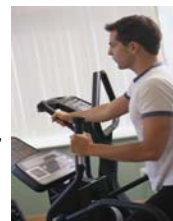
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Personal Enrichment

Adult Fitness Class

Learn the fundamentals of weight control and the cardiovascular benefits of exercise. The objective of this program is to improve your health by increasing muscle tone and total body strength with the use of free weights, universal machines, elliptical machines, recumbent bicycles and the treadmill. Participants are required to have ID and complete the Health Evaluation Form and Release. New and returning participants are welcome!



Date: Session I: September 7 ~ November 5, 2009

Session II: November 9 ~ January 7, 2010

Time: Monday ~ Thursday hours are 7AM ~ 10AM;
4PM ~ 8PM

Location: Gym

Fee: \$35 per month



Advanced Body Fit

Come and enjoy a low impact / high energy workout designed to target your cardiovascular system, improve your fitness level and pump fun through your veins. Come burn off some calories!

Date: September 1 ~ October 8, 2009 (Tuesday & Thursday)

Time: 5:30PM ~ 6:30PM

Location: Gym

Instructor: Belinda Lawrence

Fee: \$69

Exercise For Beginners

These exercises are gentle on the joints and designed to enhance balance and flexibility. Exercises are performed from a chair, standing and on mat.

Date: September 14 ~ October 21, 2009 (Monday & Wednesday)

Time: 6:45PM ~ 7:45PM

Location: Gym

Instructor: Belinda Lawrence

Fee: \$69



AARP Driver Safety Class

Take a refresher course designed to help mature drivers improve their skills and avoid traffic violations and accidents. The course consists of 8 hours of classroom instruction including defensive driving videos. Upon successful completion of this course, participants will receive a certificate from AARP and may be eligible to receive a discount on their automobile insurance premiums. AARP membership is not required to enroll in this course. Fee for the course includes all materials and an AARP certificate of completion to be presented to your insurance company.

Date: Session I: September 14 & 15, 2009 (Monday & Tuesday)

Session II: November 16 & 17, 2009 (Monday & Tuesday)

Time: 9:00 AM ~ 1:00 PM

Location: GREDC Conference Room

Instructor: Jim Soles

Fee: \$12



Microsoft Office 2007



Need help learning those complicated Microsoft Office applications either for the home or the office? This introduction to MS Office 2007 is led by an expert who uses lectures, demos and hands-on course work to full advantage. Students will learn how to create, format and work with documents within Word, Excel, Access and PowerPoint. (Books included)

Microsoft Word

Date: September 1, 8 & 15, 2009 (Tuesdays)

Time: 6:15PM ~ 8:15PM

Location: D146

Instructor: Tony Waters

Fee: \$29

Microsoft Excel

Date: September 22, 29 & October 6, 2009 (Tuesdays)

Time: 6:15PM ~ 8:15PM

Location: D146

Instructor: Tony Waters

Fee: \$29

Microsoft Access

Date: October 13, 20, & 27, 2009 (Tuesdays)

Time: 6:15PM ~ 8:15PM

Location: D146

Instructor: Tony Waters

Fee: \$29

Microsoft PowerPoint

Date: November 3 & 10, 2009 (Tuesdays)

Time: 6:15PM ~ 8:15PM

Location: D146

Instructor: Tony Waters

Fee: \$29



How to Protect Your PC



Phishing? Spammers? Malware? You've heard the terms but do you know what they mean? Find out why so many hackers on the Internet would love to gain access to your computer, and how you can thwart their efforts. Explore the hazards of viruses and spyware, learn about the very real threat key logging programs pose, and discuss a wide range of methods (many free) you can adopt to protect your computer and keep it running in top form.

Date: September 3, 2009 (Thursday)

Time: 5:45PM ~ 8:45PM

Location: D146

Instructor: Tony Waters

Fee: \$12

Organic Gardening Class

This class provides basic skills of gardening and laying the foundation for growing organic vegetables, fruits, flowers, herbs and lawns in the southeast Georgia climate. This series is excellent for folks new to gardening, new to growing vegetables or new to organic practices in the garden. Instructors include some of the best organic gardening specialists in the area.

Date: October 20, 2009 (Tuesday)

Time: 6:00PM ~ 8:00PM

Location: Biology Green House

Instructor: Dianna Wedincamp

Fee: \$49



Personal Enrichment

Cyber-safe is Cyber-smart

Did you know 1 in 5 children between the ages of 10 and 17 years old receive unwanted sexual solicitations online? While the Internet can be a unique educational and recreational resource for children, it's important that kids learn how to use this powerful tool safely and responsibly. This course is designed for kids (ages 9-12) and their parents. It covers safety and security online, manners, cyber bullying and ethics while preparing students to use the Internet for communication, creativity, collaboration, critical thinking, and problem solving—the new basic skills for 21st century learning.

Date: August 24 & 25, 2009 (Monday & Tuesday)

Time: 5:45PM ~ 6:45PM

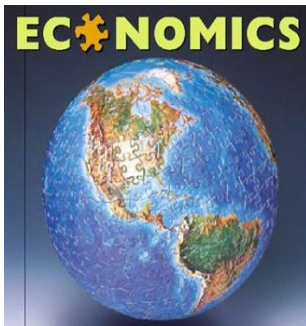
Location: D146

Instructor: Tony Waters

Fee: \$10 (one student with one parent)



Understanding the Economy



This course will focus on explaining how the macro economy operates. It will concentrate on the following: the basics and goal of the economy with a focus on potential GDP, what causes a recession, depression, or economic boom, the dynamics of international trade, unemployment, and inflation policy decisions, use of fiscal & monetary to correct the economy and its relationship to political economy. The course will also view the ideological viewpoints of correcting the economy; Classical, Keynesian, Rational Expectations, Neo- Classical & Keynesian, Austrian understanding the current financial crisis– implicit options, moral hazard, asymmetric information and principal-agent problem.

Date: September 21 & 23, 2009 (Monday & Wednesday)

Time: 5:30PM ~ 7:30PM

Location: D146

Instructor: Jermaine Whirl

Fee: \$19

Mommy & Me

A makeover class geared to bring makeup techniques to mothers and teen daughters (from junior high to high school) during two nights of fun with cosmetics. The class would feature the instructor "color matching" (a Prescriptive cosmetic line idea) for each student on the first night and discuss ways to highlight features and deemphasize trouble areas. Skincare products and different makeup lines available on the market would also be discussed. At the end of night #1, students would be asked to bring their makeup (I would also suggest a line or two for purchase) for class #2 for a fun, basic makeup application party.

Date: September 15 & 22, 2009 (Tuesdays)

Time: 6:00PM ~ 8:00PM

Location: D122

Instructor: Janie Evans

Fee: \$69



T'ween & Teen Makeover Class

A makeover class geared to bring makeup techniques to t'weens and teens (from junior high to high school) during two nights of fun with cosmetics. The class would feature instructor "color matching" (a Prescriptive cosmetic line idea) for each student on the first night and discuss ways to highlight features and deemphasize trouble areas. Skincare products and different makeup lines available on the market would also be discussed. At the end of night #1, students would be asked to bring their makeup (I would also suggest a line or two for purchase) for class #2 for a fun, basic makeup application party.

Date: October 13 & 20, 2009 (Tuesdays)
Time: 6:00PM ~ 8:00PM
Location: D122
Instructor: Janie Evans
Fee: \$49



Speak Up!



(Public Speaking Techniques and Hints for the Reluctant!)
Whether it's giving a wedding toast or a presentation to your company, this class will ease your fears of speaking in front of audiences. We will discuss famous speakers, what to wear, becoming familiar with the room and many other tips and techniques for easing nerves before a speech.

Date: November 10 & 17, 2009 (Tuesdays)
Time: 6:00PM ~ 8:00PM
Location: D122
Instructor: Janie Evans
Fee: \$69

Guitar for Beginners

Learn how to play the guitar in this course designed for those ages 8 and older. Students will learn how to tune an acoustic guitar, correct hand and body position, basic chord structure and guitar maintenance. Simple songs will also be practiced. Students must bring an acoustic guitar to class.

Date: September 14, 21, 28 & Oct 5, 2009 (Mondays)
Time: 6:00PM ~ 7:00PM
Location: Luck Flanders Gambrell Auditorium
Instructor: Jerry Hooks
Fee: \$69



Amateur Radio Technician Training

Amateur radio or "Ham radio is one of the oldest and most popular hobbies in the world. There are Ham radios in homes, cars, boats, motorcycles motor homes and even on the international space station. Upon successful completion of this course, participants will receive entry level license. Participants passing the final exam will be awarded an Amateur Radio License and call sign by the Federal Communication Commission. Fee includes textbook.



Date: September 1, 8, 15, 22, & 29, 2009 (Tuesdays)
Time: 6:00PM ~ 8:00PM
Location: D147
Instructor: Robert Herz
Fee: \$35

Professional Development

Paralegal Certificate Course

Designed for the beginning as well as the advanced legal worker, this nationally acclaimed course is an intensive eight week program including 84 hours of instruction. Students will be trained to assist trial attorneys by conducting witness interviews, investigating complex fact patterns, conduct research and assisting in the preparation of cases for trial. The instruction is practice-oriented and relates to those areas of the law in which paralegals are in demand. There are no prerequisites but students will be expected to complete a significant amount of homework for each weekly session. Successful graduates will be awarded a Certificate of Completion from East Georgia College. To receive a certificate, students must pass six quizzes and successfully complete five legal document writing assignments.

Dates: Fall Session I: August 24 ~ October 9, 2009
Fall Session II: October 19 ~ December 4, 2009
Fee: \$1,089

Please visit www.legalstudies.com for schedules, book orders and registration information.

Online Career Training



There's not a bad seat in the class!

East Georgia College in partnership with Gatlin Educational Services (GES) offers online open enrollment programs designed to provide the necessary skills to acquire professional caliber positions in many in-demand occupations. You may enroll and start any course at any time of the year. Course titles are listed below. For course outlines and complete information on online course formats, please visit www.gatlineducation.com/ega

For Gatlin Student Loan information, please call: (817)-870-2870

Course	Fee
Administrative Dental Assistant	\$1395
Administrative Medical Specialist	\$1795
Advanced Coding for the Physician's Office	\$1195
Advanced Hospital Coding and CCS Prep	\$1495
Certified National Pharmaceutical Representative	\$1395
Human Resources for Healthcare Professionals	\$1795
Medical Billing and Coding	\$1595
Medical Transcription	\$1595
Pharmacy Technician	\$1995
Veterinary Assistant	\$1595

Trips & Excursions

Walking Foody Tour in Savannah

Eat your way through Savannah on this tasty tour! Your Foody Tour guide will lead you on foot through the heart of the historic district while you taste the delicious foods that make Savannah's culinary scene so unique. You'll visit 7 restaurants or specialty food locations, including the Lady & Sons - owned by Paula Deen, the "Queen of the Food Network." This progressive lunch will leave you full, so come hungry!

Date: November 7, 2009

Time: 9:00AM

Fee: \$89

Registration deadline is October 7th



Boat Parade of Lights Cruise in Savannah

Experience the annual Boat Parade of Lights from the best seats in Savannah! See every boat up close as we take part in the procession along the Savannah River. Take in the views as we set sail! The parade will kick off with a cannon firing. Try out a delicious hors d'oeuvres display, Riverboat rum punch, and live entertainment. Bring along your kids and your camera for the arrival of Santa Claus! Kris Kringle will be there to spend some holiday cheer. Enjoy front row seats for the dazzling fireworks display.

Date: November 28, 2009

Time: 3:00PM

Fee: \$89

Registration deadline is October 28th



The Christmas Tradition Show

Join us for this joyful holiday show that brings you two hours of glitz and glitter celebration. The theater is transformed into a perfect holiday picture, sharing memories of the Christmas standards that you know and love. Sprinkle in a little comedy and audience participation for the greatest event of the season. It's the perfect way to celebrate the holidays with friends, family, and co-workers! Let this exuberant holiday event bring you into Christmas spirit as this professional cast sings and dances their way into your heart! Group will depart EGC at approximately 12:30PM and return at approximately 7:30PM.

Date: December 5, 2009

Time: 12:30PM

Fee: \$89

Registration Deadline is November 5th





VISION SERIES

For more information on these and other upcoming Vision Series events, please contact **Dr. John Derden, Vision Series Director** at 478-289-2102.

All Vision Series events are open to the public and we would welcome your participation and attendance.

Fall 2009



September 3

Atlanta Pops Orchestra Luck Flanders
Gambrell Center Auditorium 11 AM and
7 PM Free and open to the public



September 17

Courtney Speaker, White House Historical
Association Luck Flanders Gambrell
Auditorium 11AM Free and open to the
public



October 6

Terry Hart Astronaut Luck Flanders
Gambrell Auditorium 11AM Free and open
to the public



November 21

Radio City Christmas Spectacular "The
Rockettes" Fox Theater, Atlanta (\$10.00
includes transportation and ticket) *Student
trip sponsored by the Vision Series*

The Vision Series is a privately-funded initiative that seeks to bring programs of cultural and intellectual enrichment to the college and its constituency.



Division of Continuing Education & Public Service
East Georgia College

REGISTRATION FORM

Please PRINT and fill out a separate form for each registrant.

Office Hours
Monday ~ Thursday
8 AM ~ 6 PM
Friday
8 AM ~ 12 PM

Program Name _____

Name of Participant _____

Company Name (if applicable) _____

Title (if applicable) _____

Address _____

City & Zip _____

Daytime # _____ Work # _____ Cell # _____

FAX # _____ Email Address _____

By Phone

Call 478-289-2108 and use a credit card.



By Mail

Complete this form and mail to address at bottom of page.



By Fax

Complete this form and send with credit card information to 478-289-2057.



Payment Method

- ◇ Personal Check (made payable to East Georgia College)
- ◇ Company Check
- ◇ Cash (in person only)
- ◇ Visa
- ◇ MasterCard

Credit Card Number _____ Exp Date _____

Name on Credit Card _____

In Person

Come to Continuing Education office in the George L Smith Building.



For Direction and Maps

Please access our information online at:
<http://www.ega.edu/general.htm>
<http://www.ega.edu/campusmap.pdf>



REFUNDS/CANCELLATIONS: If EGC must cancel a class/trip/program for any reason, we will notify you as soon as possible and you will receive a full refund. If you are unable to attend a class for which you are registered, please notify us at least 24 hours in advance, excluding weekends and holidays, for a refund (less a \$5 or 10% ~whichever is greater~ processing fee). NO refunds will be issued for "no shows" or cancellations after a class/trip/program has begun.

PARKING: During the hours of 8AM to 5PM, please park in any space available that is not designated for Handicapped, Faculty, Staff (blacked out spaces), or Service Vehicles (signs posted in spaces). After 5PM, please park in any space available except for Handicapped and Service Vehicles.

PAYMENT

We accept MasterCard, VISA, checks, money orders or cash (in person only). Make checks payable to East Georgia College.



Please mail completed form to:

East Georgia College
Continuing Education
131 College Circle
Swainsboro, Georgia 30401





East Georgia College
Continuing Education Department
131 College Circle
Swainsboro, Georgia 30401

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